

The Wrekin

Housing Trust

Request Permission to Install a Driveway/Garage

We will not unreasonably withhold permission, but you must not start any work until we have assessed your proposed improvements and ensured that the following conditions have been taken into consideration:

- You must provide us with a letter from the Council giving you permission to install a dropped kerb to the property and a copy of your original drawings supplied to the Council, before we will give you permission to install a driveway/garage.

Telford & Wrekin Council Building Control Phone: 01952 384555 Fax: 01952 384554 Email: building_control@telford.gov.uk	Telford & Wrekin Council Planning Phone: 01952 380380 Fax: 01952 384110 Email: planning.control@telford.gov.uk
Shropshire Council Building Control Phone: 03456789004 Email: enquiries@buildshropshire.co.uk Website: www.new.shropshire.gov.uk/building-control	Shropshire Council Planning Phone: 03456789004 Email: customer.service@shropshire.gov.uk Website: www.new.shropshire.gov.uk/Planning
Stafford Council Building Control Phone: 01785 619340 Email: buildingcontrol@staffordbc.gov.uk Website: www.staffordbc.gov.uk/building-control	Stafford Council Planning Phone: 01785 619337 Fax: 01785 619473 Email: planning@staffordbc.gov.uk Website: www.staffordbc.gov.uk/Planning

- If you wish to install a garage you must first obtain planning permission before we will give you permission.
- Any electrical installation must be installed by using an electrician registered with a competent person scheme. **Electrically approved contractors to be registered with domestic installer scheme (NICEIC, ECA or equivalent provider).**
- You must produce an Electrical Installation Certificate on completion of the installation.
- All works to be undertaken at your expense in a sound and workmanlike manner by competent tradesmen using new or good quality materials.
- All installations become the property of the Wrekin Housing Trust and may not be removed or further altered without the Trust's written permission.
- Care must be taken to avoid damage to the structure of the property and any damage resulting from the work will be the responsibility of the tenant.

- You must not start any work until you have received our written permission to go ahead.
- Improvement works must not exceed that which had been agreed, if you wish to expand the work further, please apply for further Landlords Permission.
- Once the work is completed you must notify your local shop.